UNDERTAKING

To,
Principal
Institute of Hotel Management, Mumbai

I, Mr./Mrs._____, parent of Mr/Ms. _____, studying in B.Sc. in Hospitality and Hotel Administration, Semester _____, Roll No. _____, hereby undertake that I am aware of the attendance requirements prescribed by the National Council for Hotel Management and Catering Technology (NCHMCT).

I understand that maintaining a minimum of **75% attendance** in the prescribed academic sessions is mandatory, as per the applicable NCHMCT and institute rules and regulations.

I hereby solemnly undertake that:

1. I will ensure that my ward attends all theory and practical classes regularly and maintains a minimum of 75% attendance.
2. I will monitor my ward's attendance and academic progress regularly.
3. I will ensure that my ward does not remain absent from classes without a valid reason.
4. In case of any unavoidable absence, I will inform the institute authorities and provide the necessary supporting documents, wherever applicable.
5. I understand that failure to maintain the prescribed attendance may lead to disqualification from appearing in examinations, as per applicable rules.
6. I assure the institute authorities of my full cooperation in ensuring that my ward follows all attendance rules and academic discipline.

I hereby give my assurance that I will take all necessary steps to ensure that my ward maintains the required attendance throughout the academic session.

Thanking you.

Parent

Name of Parent: _____

Name of Student: _____

Course/Semester: _____

Roll Number: _____

Contact Number: _____

Date: _____

Place: _____

Signature of Parent: _____